

**National Central University**  
**Foreign Exchange Student Airport Pick-up Form**

<b>Personal Information</b>	
Name	First name  Last name
Email Address	
Home School	
<b>Arrival Information</b>	
Arrival Date	(dd/mm/yy)
Arrival Time	(pm/am)
Flight Number	

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Notice:**

1. Students who need Airport Pick-up must complete this form.
2. The pick-up time is only available from 9 AM to 17 PM.
3. The pick-up service is free of charge.
4. This form should be submitted at least **10 days** before departure by email or fax.
5. Contact Information:

**Kelly Chien**

**Division of International Affairs, Research and Development Office**

**Tel: +886-3-4227151 ext. 57033**

**Fax: +886-3-4276543**

**Email: [chienyi@ncu.edu.tw](mailto:chienyi@ncu.edu.tw)**